

**2018 OHIO FESTIVALS & EVENTS ASSOCIATION (OFEA)  
ASSOCIATE MEMBERSHIP/TRADESHOW/SHOWCASE APPLICATION**

**ASSOCIATE MEMBERSHIP (Cost \$115)**

Associate Membership includes a listing in the OFEA convention booklet and website ([www.OFEA.org](http://www.OFEA.org)) giving you exposure to our 75+ member festivals and events. Membership also includes a current festival contact list. **Associate Members are not eligible to attend convention without participating in the Trade Show**

**TRADE SHOW BOOTH (Cost \$250 + Associate Membership Fee)**

Friday Nov 16<sup>th</sup>                      Set Up 9am – Noon                      Trade Show Open 1pm – 5pm  
Saturday Nov 17<sup>th</sup>                      Trade Show Open 8:30am – 4:30pm

Trade Show is part of the annual OFEA convention being held at Kalahari Resort 7000 Kalahari Dr. Sandusky, OH 44870. [www.kalahariresorts.com/ohio](http://www.kalahariresorts.com/ohio)

Participation in the trade show requires your booth be attended to during trade show hours. NO children under age 18 are permitted in the trade show or showcase area. (Unless actual performer(s) are under age 18). **NO SHARING OF BOOTH SPACE. Each vendor MUST have their own booth. Violators will be asked to leave and may be banned from further participation.**

Trade Show booth space is 8' X 10' pipe and draped area and includes a 8' skirted table, electric, Wi-Fi, two chairs, waste basket and (2) convention badges. Additional badges are available for \$25.00 each. *Badges are required for admittance to the trade show space and to the showcase viewing areas.*

*Additional booth(s) are \$125 each and does not include additional badges. Additional booths must be for same vendor. Absolutely no sharing of booths space is allowed.*

Participants are responsible for their own accommodations if needed. **Discount Room Code will be provided upon receipt of paid trade show application. Rooms must be reserved by 10/16/2018 to receive the discounted rate.**

**SHOWCASE (Cost \$75 + Associate Membership + Trade Show Booth Fees)**

Showcase is the opportunity for select entertainment acts to showcase their talents to the OFEA membership. In order to be selected to showcase you must also be an Associate Member. Participant in the Trade Show and have paid all fees in full prior to the September 1st deadline. *If you apply but are not selected for a showcase spot your \$75 showcase fee will be refunded to you at the convention.* Number of acts selected is based on what full convention schedule allows for. (Typically 8-10 acts each night).

**Please Note: Trade Show participation does not guarantee a showcase spot, however you must participate in the trade show to apply to showcase.**

2018 Showcases will be Friday Nov 16<sup>th</sup> and Saturday Nov 17<sup>th</sup> from approximately 7:30 pm to 10:30pm. Each showcase is allotted 20 minutes of stage time with the exception of showcase sponsors whom will be allotted 30 minutes.

Showcase applicants must submit a CD, DVD or website with full audio clips, an electronic version of your stage plot and a booking price range. The price range will not be shared, it is just to help the committee pick acts of various price ranges for the showcase.

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**Payment Information – Make check or money order payable to: Ohio Festivals & Events Association  
Credit Cards can be accepted and will have a 3.5% processing fee added to your total**

**Mail Payment and Application to: Ohio Festivals and Events Assoc.  
c/o Associate Membership/Trade Show/Showcase  
PO Box 25  
Ashville, OH 43103**

**Questions?    Contact: Todd Day    Phone: (330) 763-0472    Email: [tday.ofea@gmail.com](mailto:tday.ofea@gmail.com)**

**OHIO FESTIVALS & EVENTS ASSOCIATION  
2018 ASSOCIATE MEMBERSHIP AND TRADESHOW/SHOWCASE APPLICATION**

I, the undersigned, do hereby present my 2018 application for Associate Membership in the Ohio Festivals & Events Association valid through – August 31, 2019.

*Please note: Associate Membership are approved at the discretion of the OFEA Board of Directors, and membership may be denied or terminated at any time without harm or recourse to the Board of Directors or the Ohio Festivals & Events Association. By signing this application, you agree to the terms of membership.*

**Please complete as you want it to appear in the convention book and on the OFEA website.**

**Business/Act Name:** \_\_\_\_\_

**Type of Business:** \_\_\_\_\_

**Contact Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **ZIP:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Website:** \_\_\_\_\_

**Email:** \_\_\_\_\_ @ \_\_\_\_\_

**Check ALL that applies:**

- |   |                 |          |
|---|-----------------|----------|
| A. <input type="checkbox"/> Associate Membership                  | \$115.00        | \$ _____ |
| B. <input type="checkbox"/> T8 X 10 Trade Show Booth (Requires A) | \$250.00        | \$ _____ |
| <input type="checkbox"/> Additional 8 X10 Booth(s)                | \$125.00 (Each) | \$ _____ |
| C. <input type="checkbox"/> Showcase Fee (Requires Both A & B)    | \$ 75.00        | \$ _____ |
| <input type="checkbox"/> Late Fee (Post Marked After 9/15)        | \$ 15.00        | \$ _____ |

Optional:

- |  |                  |          |
|--|------------------|----------|
| Extra badges @ \$25.00 each  | \$ 25.00 X _____ | \$ _____ |
| Saturday Night Dinner Buffet tickets @ \$35.00 each                | \$ 35.00 X _____ | \$ _____ |
| Convention Book Ad (B/W) Full Page \$200 ½ Page \$150 ¼ Page \$100 |                  | \$ _____ |
| Add Color to any size ad for an additional                         | \$50             | \$ _____ |

**Total** \$ \_\_\_\_\_

**Payment Information: Make check or money order payable to: Ohio Festivals & Events Association**  
**If paying by Credit Cards, there will be a 3.5% processing fee added to your total.)**

Credit Card: \_\_\_\_\_ Credit Card # \_\_\_\_\_ Expiration Date: \_\_\_\_/\_\_\_\_/\_\_\_\_  
(Visa, MC, Discover, AE) Security Code \_\_\_\_\_ Zip Code \_\_\_\_\_

Tradeshow Badge Names (2 included with Tradeshow Registration) 1. \_\_\_\_\_ 2. \_\_\_\_\_

Additional Names/Badges: (\$25 each) \_\_\_\_\_

Trade show / Showcase participants are responsible for their own accommodations. Rooms must be booked **before 10/16/2018 to receive the discounted room rate. Discount Code will be provided upon receipt of paid application.**

Applicant's Signature \_\_\_\_\_ Date: \_\_\_\_\_

**APPLICATION DEADLINE: Post Marked By SEPTEMBER 15, 2018**  
**Applications Post Marked After Sept 15, 2018 will incur a \$15 late fee**